

STATE OF SOUTH CAROLINA)

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RESOLUTION

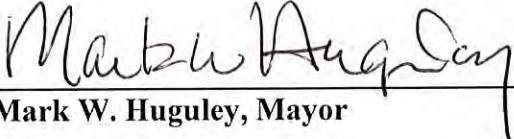
TOWN OF ARCADIA LAKES)

BE IT ORDERED AND RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF ARCADIA LAKES IN COUNCIL DULY AND LAWFULLY ASSEMBLED, THAT THE RATE SCHEDULE FEES FOR THE RETRIEVAL AND PRODUCTION OF RECORDS UNDER THE FREEDOM OF INFORMATION ACT (“FOIA”) FOR THE TOWN OF ARCADIA LAKES IS AS FOLLOWS:

Description	Charge
Minimum charge to pay costs for responding to all FOIA requests	\$3.00 (paid upon receipt of records)
Charge per page for hard copy of records	\$0.20 per copy
Charge for staff time to search, retrieve, or redact records	\$20.00 per hour, per employee
Charge for other media used to provide records	Actual cost of media to Town
Deposit for anticipated or apparent staff time exceeding 5 hours	One quarter of estimated costs

The Clerk shall prepare a document request form for requests made pursuant to the FOIA.

PASSED AND ADOPTED this 5th day of May 2022.


Mark W. Huguley, Mayor

ATTEST:


Elizabeth Krajewski, Clerk/Treasurer


Scott Elliott, Town Attorney